

Weston Public Library Board  
January 7, 2014

PRESENT: Michael Bellacosa, Denis Toner, Rick Ross, Amy Sanborn, Anne Hunt and Director Karen Tatarka.. By phone: Joan Henderson

ABSENT: Barbara Groves and Lynne Langlois

Chairman Sanborn called the meeting to order at 8:00 PM.

Elections

- Chairman Sanborn nominated Member Toner for Treasurer. Member Hunt seconded. Motion passed unanimously.
- Member Hunt nominated Chairman Sanborn for Chairman. Member Ross seconded. Motion passed unanimously.
- Chairman Sanborn nominated Member Bellacosa for Vice Chairman. Member Hendrickson seconded. Motion passed unanimously.
- Position of secretary was tabled until next month.
- Chairman Sanborn will give Town Hall our schedule of meetings for 2014 and the list of officers.

Treasurer's Report

- Member Toner had nothing of significance to report.

Endowment Fund

- Chairman Sanborn requested that the name of the Fund be changed to "Board Governed Funds"
- A discussion of the draft proposal presented to the Board in December by Treasurer Toner. Chairman Sanborn and Director Tatarka will meet with Town Attorney Pat Sullivan to review the Financial Plan.
- Treasurer Toner will suggest an amount for the WPL Director's Fund at a later date.
- Any movement of funds will require a majority of the Board's approval.
- Chairman Sanborn requested that Treasurer Toner readdress the Endowment Policy from October, 2012. The document needs to be updated and summarized so that it may be put on the new library web site.

Insurance

- Coverage for any art in the building needs to be addressed.

Budget

- Chairman Sanborn and Director Tatarka met with First Selectman Gayle Weinstein and Rick Darling to discuss our budget proposals. Our line item for programming is under consideration.
- A separate request for additional staff is also under consideration. Ms. Weinstein

wants to see results of the proposed changes for the library before committing to this request.

- Mr. Darling informed the ladies that the book fees are now being included in the book line item of the budget. Treasurer Toner requested clarification of this change.

#### Space and Strategic Planning

- Suzanne Douglas Harris has agreed to hold two focus groups, January 26 and February 2. The second date may have to be changed.
- Chairman Sanborn and Director Tatarka will compile a list of names of people to be invited to the forums.
- Ms. Harris has also agreed to hold a public forum. Since she has agreed to do this work pro-bono, Chairman Sanborn suggested that she be given a stipend for her work. Treasurer Toner made a motion to pay her up to \$500. Member Ross seconded. Motion passed unanimously.
- Ms. Harris suggested that we not make our library survey public until after the focus groups.
- A brief discussion followed about the community survey, how to contact participants and location of drop boxes. The launch date for the survey is scheduled for mid-February and will run for two weeks.
- Director Tatarka informed the Board that the high school was conducting a library survey.
- Director Tatarka met with an asbestos specialist who suggested an alternative to mass removal of the asbestos tiles in the library.

#### Technology Planning

- Director Tatarka is meeting with Fredi Bremond next week to discuss changes to the new web site.

#### Director's Report

- The anniversary luncheon for library staff and recognition of years of service was very well received by the staff personnel.
- December gate count was 3,852, a little lower than December, 2012. The circulation, however, was up.
- The third electronic library newsletter has gone out.
- The high school held a vocational breakfast for all student volunteers.
- The library has received \$900 in end-of-year donations. \$200 of the amount was targeted for Mis Joy's programs.
- Director Tatarka would like to change the borrowing policy for DVDs. Now the limit is 3 per family; she would like to increase it to 5. She will work on details and report next month.

#### Friends of the Library

- The New Yorker Roundtable sponsored jointly by the Library Board, The Friends of the Library and the Friends of the Senior Center has been well received. An

e-mail was received requesting continued funding for the spring session. Member Ross moved that we spend \$1,533.33 as our portion of the funding with the understanding that the correct amount be checked out first. Treasurer Toner seconded. Motion passed unanimously.

#### Minutes

- The December minutes were tabled until February.
- The Minutes of the Special Meeting on December were corrected for grammar. Member Toner moved to accept them as corrected. Member Ross seconded. Motion passed unanimously.

#### Old Business

- Member Toner distributed a packet of mug possibilities to celebrate the library's 50<sup>th</sup> year celebration. Board members were asked to consider the possibilities and e-mail their selections.

#### New Business

- Chairman Sanborn suggested that the Board join the Association of Connecticut Library Boards. Membership is \$100. Member Ross moved that we spend the \$100 and join. Treasurer Toner seconded. Motion passed unanimously.

Treasurer Toner moved to adjourn the meeting at 10:25 PM. Member Ross seconded. Motion passed unanimously.

Anne Hunt  
Secretary Pro Tem